



**SEATTLE
COUNSELING
SERVICE**

MENTAL HEALTH THERAPIST/CASE MANAGER

Job Announcement

Seattle Counseling Service (www.seattlecounseling.org) is a community resource that advocates, educates and serves to advance the social well-being and mental health of the Lesbian, Gay, Bisexual, Transgender, and Queer (LGBTQ) community.

We are looking for Mental Health Therapists/Case Managers who are Licensed MA/MSW or license pending, to provide individual, group, and couple's therapy to LGBTQ clients. The position is full-time, Monday – Friday. Salary DOE with *additional* pay for clinical specialties, licensure, and fluency in non-English languages. SCS offers generous benefits including paid vacation, sick, and holiday leave; medical, dental, and vision; and 401k with 3% match.

RESPONSIBILITIES

Agency

- Assist with and support new or evolving procedures and expectations.
- Take initiative to meet changing needs.
- Support the agency and its mission, and the population we serve.
- Participation in program development.
- Participate in quality improvement and assurance efforts as appropriate.
- Contribute to maintenance of fiscal and clinical soundness of program.
- Participate in weekly group supervision meetings

Clinical

- Deliver therapeutic services across a range of treatment modalities, levels of intensity and duration of services based on client needs and resources.
- Provide coordination and/or referral (in-house and out of facility) as appropriate to client's care.
- Document all client contact according to agency policy, by stated appropriate deadlines.
- Complete all clinical assessments / reviews according to policy and schedule.
- Maintain required case-load and direct service productivity as stipulated in agency policy.
- Complete evaluations, referrals and / or other required documentation for DSHS clients in an efficient manner.
- Obtain appropriate clinical supervision which includes weekly group mental health staff supervision, one hour per month of individual supervision with deputy director.
- Participate in weekly clinical meeting by both presenting clients as well as providing ideas/suggestions to fellow presenters.



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- Provide screening / assessment of client needs and most appropriate funding source when appropriate.
- Seek clinical consultation as needed to ensure quality of care.
- Notify appropriate personnel (supervisor, psychiatric staff, team leads) of routine and emergent client information.
- Participate in case consultations.
- Remain current on client fees, balances and status of billings, including all contractual billing information required, and PHP authorization requirements as appropriate.
- Obtain minority consultations as necessary and in the appropriate time frame.
- Provide trainings or consultations as needed regarding minority mental health issues, if certified as Special Population Consultant.
- Provide individual supervision and guidance to intern therapists according to stated internship requirements and agency policies.

Individual

- Be organized and effectively use time, as determined in supervision.
- Pursue ongoing training in clinical issues, as appropriate to training goals determined with supervisor.
- Comply with all agency, WAC and funding policies and procedures.
- Demonstrate cooperation and professionalism with clients, co-workers and contacts at other agencies.
- Meet attendance standards.
- Demonstrate self-control and confidence in stressful situations.
- Listen effectively.
- Remain open and receptive to constructive feedback.
- Keep others informed of relevant matters.
- Participate in monthly trauma informed group meetings.

QUALIFICATIONS

- Master's degree in an appropriate clinical orientation from a recognized, accredited institution.
- Registration or certification with the State of Washington as a Mental Health Counselor.
- Willingness and or experience working effectively within teams.
- Demonstrated experience with advocacy, case management, crisis intervention, individual, couple and group therapies.
- Demonstrated knowledge of sexual minority, cross-cultural and mental health concerns plus familiarity with chemical dependency and co-occurring disorders.
- Ability to complete assigned tasks, accept responsibility and meet all WAC and funding requirements for appropriate client treatment.



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Seattle Counseling Service is an equal opportunity employer committed to a diverse, multicultural work environment. People of color, people with disabilities, and people of diverse sexual orientations, gender expressions and identities are encouraged to apply.